

## **HEADSTART SWIM SCHOOL ENQUIRY LETTER**

Headstart is located at 104 Queen Victoria Road, Claremont, in an indoor, heated 7x4m oval pool. We are accredited and registered with Swimming South Africa. Our instructors have excellent training and experience. We offer lessons 7 days a week.

### **OFFER DETAILS AND PRICING (based on one lesson per week):**

- **Mom and tot-** 15 min individual water familiarisation for 6-18 months:  
R1400 per term
- **Learn to swim-** 15 min One-on-one lessons for children from 1-18 years:  
R1400 per term
- **Learn to swim-** 30 min One-on-one lessons for children from 3-18 years:  
R2750 per term
- **Adults Learn to swim-** 30 min one-on one lesson for adults 18 years +:  
R2050 per term
- **Stroke development/ correction-** available for children and adults.  
Pricing as per above.

### **PAYMENT TERMS**

- Invoices will be sent out prior to the start of lessons each term.
- An enrolment fee of R150 is charged per pupil signing up.
- Fees are payable up front in full via EFT before the start of lessons each term.
- If you are unable to pay the full amount upfront, please email the office for a payment plan.
- lessons run in accordance with the WCED school terms. There are no lessons on public or school holidays. No deductions will be made for these days.
- If you sign up for lessons mid-term, a pro rata amount of 10% will be deducted from your term fees per week that has passed.
- If a pupil misses a lesson for any reason, they forfeit that lesson. We are unfortunately unable to guarantee make up lessons or refund the fees.
- If Headstart has to cancel a lesson for any reason, lessons will be rescheduled or pupils will receive a credit of 10% of term fees per lesson cancelled.
- We require 1 months' notice of cancellation via email. Upon termination of lessons, providing 1 months' notice, any credits owing to you will be refunded.

### **GETTING STARTED**

Once we have agreed on your lesson day and time, you will be sent an enrolment form. Once completed, you will receive a confirmation email containing all details and an invoice. Proof of payment is required prior to beginning lessons.

The swimmer will need a swimming costume, a swim cap (your own or purchased from us, available for R190) and a towel. If the pupil is not potty trained, a swimming nappy must be worn. Parents may sit poolside or in the garden during lessons, no drop and go permitted.

### **TERM DATES & HOLIDAYS**

Lessons run in accordance with the WCED school terms.

We are closed on all public and school holidays.

We offer additional progress boosting holiday clinics during the school holidays.

### **PARKING**

We have 3 dedicated, marked Headstart bays in front of the building. There is also on-street parking on Selous or Belvedere Roads – a short walk from our gate.

If you are interested, please let us know roughly what your available times are and the age of the swimmer/s so that we can find you a suitable time slot.

Kind regards,